



**BALTIMORE CHILDREN & YOUTH FUND, INC.**  
**TRANSITION BOARD OF DIRECTORS SPECIAL MEETING**  
**November 19, 2021**

**MINUTES**

The special meeting of the Transition Board of Directors of the Baltimore Children & Youth Fund, Inc. was held on November 19, 2021, via video conference.

**Board Members in Attendance:** Dion Cartwright, Chair; Erika Seth Davies, Vice Chair; John Morris, Treasurer; Julia Baez, Secretary; Jacqueline Caldwell; Catherine Benton-Jones; Kirsten Allen, Vice Chair (Joined during closed session)

**Board Member Absent:** Earl El-Amin

---

The Meeting was called to order by the Chair, Dion Cartwright, at 4:18 p.m.

**I. Welcome & Review of the Agenda** – Dion Cartwright, Board Chair

Cartwright welcomed the Transition Board of Directors and public to this special meeting of the Baltimore Children and Youth Fund, Inc. (BCYF, Inc.).

Cartwright reminded the attendees of BCYF, Inc.'s purpose: to create new opportunities for the city's young people to learn, thrive and succeed. Cartwright also stated BCYF, Inc.'s status and responsibility as a nonprofit organization stewarding public funds.

Cartwright stated the focus of the meeting: the hiring process of BCYF, Inc.'s first President and next steps in bringing on permanent staff for the organization.

**II. Hiring Process & Next Steps** – Dion Cartwright, Board Chair

Cartwright introduced Dana Cole Moulden, Lead for Operations and Finance. Cole Moulden provided an overview of the current stage in BCYF, Inc.'s hiring process and the next steps in hiring the first President.

Cartwright then reminded attendees that BCYF, Inc. is a quasi-public body covered by the Open Meetings Act. Cartwright stated that the Board would move to a discussion of the finalist candidates for the President's position. Morris moved to close the meeting to discuss candidates for the staff position of BCYF, Inc.'s inaugural President. Seth Davies seconded the motion.



Cartwright stated that this meeting will be closing pursuant to the Open Meetings Act, General Provisions Article Section 3-305(b):

**Section 3-305 (b)(1):** To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals.

**AND Section 3-305(b)(13):** To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.

At 4:28 p.m., all members in attendance unanimously agreed to close the meeting with no abstentions.

**III. Discussion of Applicants for BCYF, Inc. President – Dion Cartwright, Board Chair**

This portion of the meeting was held in closed session.

**IV. Adjournment – Dion Cartwright, Board Chair**

Cartwright adjourned the Board meeting in closed session at 6:02 p.m. The Board did not return to open session.

The next special Board meeting will be on Monday, November 29<sup>th</sup>, 2021, at 5:30 p.m. via Zoom.

*Julia Baez*  
Julia Baez (Dec 16, 2021 10:42 EST)

---

Julia Baez

Secretary