



## Grantee Budget Checklist

- Make sure the Total Initial Budget Amount and the grantee's Total Annual Amount match (**Grassroots Fund Annual Amount = \$50,000**)
- Verify Management/Fiscal Sponsor amount is correct if applicable
- Review line items, making sure narratives are included and are detailed and descriptive of program use
- Make sure all line items are allowable using the [Allowable Cost Reference Guide](#)
- If amounts are broken down in the narrative, make sure the amounts total to the budget line-item amount